



AGENDA
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency

Tuesday, November 23, 2004

8:30 AM

Santa Barbara MTD Public Meeting Room
550 Olive Street, Santa Barbara, CA 93101

- 1. Call to Order**
- 2. Roll Call of the Board of Directors**
Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; and Directors: David Davis and Lee Moldaver
- 3. Report Regarding Posting of Agenda**

Consent Calendar

- 4. Approval of Prior Minutes (action may be taken)**
The Board will be asked to waive the reading of and approve the minutes for the meetings of October 29, 2004, November 2, 2004, November 9, 2004 and the meeting of November 16, 2004.
- 5. Cash Report (action may be taken-attachment)**
The Board will be asked to approve the cash report from November 2, 2004, through November 15, 2004.

This concludes the consent calendar

- 6. Public Comment** Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.
- 7. Public Hearing Regarding Fare Structure for Valley Express Service**

(action may be taken-attachment)

The Board will hear public comments regarding the fare structure for regional service to Solvang and Buellton. This public hearing was opened at the October 12, 2004 board meeting. (This meeting is scheduled as the last date for this public hearing.)

8. Quarterly Financial Report (attachment)

The MTD Staff will present the Quarterly Financial Report.

9. General Manager Report

a) SBMTD Organization Chart (available on MTD's website @ www.sbmtd.gov)

b) Transit Village/RDA update

c) Marketing outreach for the Valley Express service

d) Airport bus stop

e) Univision Television Spot (Happy Holidays from MTD)

f) Santa Barbara Police Department PAL Program toy boxes

10. Other Business and Committee Reports

The Board will report on related public transit issues and committee meetings.

11. Recess to Closed Session-Calle Real

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

12. Recess to Closed Session-Union Negotiations

The board will meet in closed session pursuant to Government Code §54957.6 to discuss labor negotiations with labor negotiators Sherrie Fisher and Jerry Estrada.

13. Adjournment

SPEAKERS: Any person wishing to speak to an item on the Agenda should complete and deliver to the Board Clerk a "Request to Speak" form **before the meeting is convened**. The Chair may limit the time allowed to speak.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of November 23, 2004
For the Period November 2, 2004 through November 15, 2004

MONEY MARKET

Beginning Balance November 2, 2004 **\$3,821,593.92**

Passenger Fares	129,562.84	
Accounts Receivable	83,332.61	
UCSB Fares	63,921.57	
Advertising & Prepaid	63,921.57	
Miscellaneous	6,883.05	
Total Deposits		347,621.64

ACH Pensions Transfer	(22,210.95)	
ACH Tax Deposit	(82,500.10)	
Operations Transfer	(139,810.42)	
Payroll Transfer	(193,482.29)	
Total Disbursements		(438,003.76)

Ending Balance **\$3,731,211.80**

Total Cash and Investments as of November 15, 2004: **\$3,731,211.80**

COMPOSITION OF CASH BALANCE

Working Capital	2,603,248.83	
WC / Liability Reserves	1,127,962.97	
Total Cash Balance		\$3,731,211.80

Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
78116	3/25/2004	ENTRO INTERNATIONAL LLC	BUS PARTS	472.80	V
79537	11/5/2004	AGENCIES TOOL CENTER CORP.	SHOP SUPPLIES	28.88	
79538	11/5/2004	AQUA-FLO	B&G SUPPLIES	20.89	
79539	11/5/2004	ARCHBALD & SPRAY	LEGAL COUNSEL	2,933.44	
79540	11/5/2004	ART ESSENTIALS	OFFICE SUPPLIES	51.44	
79541	11/5/2004	BAUTISTA, JOSE	AD MOUNTING/DISMOUNTING	564.00	
79542	11/5/2004	BLACK GOLD INDUSTRIES	OIL/ATF RECYCLING	188.00	
79543	11/5/2004	BOWMAN DISTRIBUTION	SHOP SUPPLIES	392.83	
79544	11/5/2004	BRITTON, JOHN	DIRECTOR FEES	180.00	
79545	11/5/2004	BFI (BROWNING-FERRIS IND)	WASTE DISPOSAL	34.00	
79546	11/5/2004	BUENA TOOLS, INC.	B&G SUPPLIES	59.15	
79547	11/5/2004	BUTERA'S NORTH SIDE	SV PARTS & SHOP SUPPLIES	69.85	
79549	11/5/2004	CAR PARTS OF SANTA BARBARA	SV PARTS & SUPPLIES	477.86	
79550	11/5/2004	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	3,500.35	
79551	11/5/2004	COAST DRIVELINE AND GEAR, INC.	BUS PARTS	2,404.73	
79552	11/5/2004	CLEVER DEVICES	BUS PARTS	69.22	
79553	11/5/2004	CORPORATE EXPRESS INC.	OFFICE SUPPLIES	946.05	
79554	11/5/2004	CROCKER REFRIGERATION DBA	HVAC MAINTENANCE	796.53	
79555	11/5/2004	COVERALL OF MID-STATE CALIF.	JANITORIAL SUPPLIES/SERVICE	2,196.27	
79556	11/5/2004	CITY OF SB - CITY TV	VIDEO TAPE BOARD MEETINGS	317.50	
79557	11/5/2004	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
79558	11/5/2004	DAMIANO, DAVID	REIMBURSEMENT	65.41	
79559	11/5/2004	BP DAVIS MANAGEMENT	CONTRACT LABOR	4,574.20	
79560	11/5/2004	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	
79561	11/5/2004	DEAILE, MARY	PR RELATED	106.15	
79562	11/5/2004	DISTRICT ATTORNEY-S.B.	PR RELATED	1,128.24	
79563	11/5/2004	DOCUPRODUCTS CORPORATION	COPIER SUPPLIES & TONERS	915.14	
79564	11/5/2004	DONS INDUSTRIAL	BUS PARTS	117.73	
79565	11/5/2004	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
79566	11/5/2004	FISHER, SHERRIE	REIMBURSEMENT	256.00	
79567	11/5/2004	FAHNESTOCK, BRIAN	DIRECTOR FEES	180.00	
79568	11/5/2004	FRAZEE PAINT	BUS STOP MAINTENANCE	127.15	
79569	11/5/2004	STATE OF CALIFORNIA	PR RELATED	40.00	
79570	11/5/2004	GE GROUP LIFE ASSURANCE	LIFE INSURANCE	964.06	
79571	11/5/2004	GIBBS INTERNATIONAL TRUCKS	BUS/SV PARTS&SUPPLIES	4,763.87	
79572	11/5/2004	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	350.15	
79573	11/5/2004	HOLLEY ENTERPRISES	BUS PARTS	487.50	

Check	Date	Company	Description	Amount	Voids
79574	11/5/2004	HOME IMPROVEMENT CTR.	B&G REPAIRS & SUPPLIES	49.26	
79575	11/5/2004	HUMANA INC.	STAFF DENTAL INSURANCE	2,502.27	
79576	11/5/2004	UNITED STATES TREASURY	PR RELATED	225.00	
79577	11/5/2004	JESSICA JAIMES	SERVICES FOR INVENTORY COUNT	135.00	
79578	11/5/2004	JESUS JAIMES	SERVICES FOR INVENTORY COUNT	185.00	
79579	11/5/2004	J n L GLASS INC.	REPLACE BUS WINDOWS	330.00	
79580	11/5/2004	JOY EQUIPMENT PROTECTION,	SERVICING FIRE EXTINGUISHERS	30.00	
79581	11/5/2004	LUMINATOR MASS TRANSIT	BUS PARTS	206.83	
79582	11/5/2004	M.M.E.	SHOP SUPPLIES	437.25	
79583	11/5/2004	MEJIA, LEO	PROGRAMMER	1,500.00	
79584	11/5/2004	MAR-CO INDUSTRIES INC	SV SUPPLIES & REPAIRS	51.37	
79585	11/5/2004	MC CORMIX CORP. (OIL)	LUBRICANTS	1,051.81	
79586	11/5/2004	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	892.03	
79587	11/5/2004	MCMASTER-CARR SUPPLY CO.	B&G REPAIRS & SUPPLIES	712.41	
79588	11/5/2004	MGB INDUSTRIAL SUPPLY	SHOP SUPPLIES	224.34	
79589	11/5/2004	MISSION LINEN SUPPLY	UNIFORM & LINEN SERVICE	3,171.29	
79590	11/5/2004	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,001.95	
79591	11/5/2004	MOLDAVER, LEE	DIRECTOR FEES	240.00	
79592	11/5/2004	NATIONAL AUTO BODY & PAINT	BUS REPAIRS	470.00	
79593	11/5/2004	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	5,681.70	
79594	11/5/2004	OFFICEMAX	BUS DRIVER FORMS	193.95	
79595	11/5/2004	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
79596	11/5/2004	OTTIERI, ANN BRADY	PR RELATED	576.92	
79597	11/5/2004	BENITO PEREZ	SERVICES FOR INVENTORY COUNT	82.50	
79598	11/5/2004	PETRO-DIAMOND INC.	DIESEL FUEL	41,224.48	
79599	11/5/2004	PETTY CASH HAHN, STEVE	MISC SHOP NEEDS	100.92	
79600	11/5/2004	PETTY CASH-JOHNS, G.	MISC. PURCHASES	301.63	
79601	11/5/2004	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	22,641.42	
79602	11/5/2004	PITNEY BOWES/PURCHASE POWER	QUARTERLY CHARGES	210.00	
79603	11/5/2004	PANASONIC DIGITAL INC.	COPIER LEASE	214.82	
79604	11/5/2004	PORT SUPPLY	BUS PARTS	93.42	
79605	11/5/2004	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	112.87	
79606	11/5/2004	PRUDENTIAL INSURANCE	LIFE INSURANCE	1,690.00	
79607	11/5/2004	PUEBLO RADIOLOGY	MEDICAL EXAMS	45.00	
79608	11/5/2004	QUEST DIAGNOSTICS	MEDICAL EXAMS	69.10	
79609	11/5/2004	REPUBLIC ELEVATOR, INC	ELEVATOR MAINT. & REPAIRS	503.21	
79610	11/5/2004	RODRIGUEZ, OLIVIA	DIRECTOR FEES	180.00	
79611	11/5/2004	ROCHA, SUZANNE	PR RELATED	406.08	
79612	11/5/2004	SAN BERNARDINO COUNTY	PR RELATED	395.54	
79613	11/5/2004	SANTA BARBARA BANK & TRUST	PR DEDUCTION	148.00	

Check	Date	Company	Description	Amount	Voids
79614	11/5/2004	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,898.00	
79615	11/5/2004	SB LOCKSMITHS, INC.	IGNITION SWITCH REPAIR	30.93	
79616	11/5/2004	S B INDUSTRIAL MEDICAL GROUP	MEDICAL EXAMS	3,451.10	
79617	11/5/2004	S.B. WINDOW CLEANING, INC.	WINDOW CLEANING SERVICE	193.00	
79618	11/5/2004	SIGN EXPRESS	LOGO FOR MTD BOARD ROOM	385.38	
79619	11/5/2004	SM TIRE, CORP.	BUS TIRE MOUNTING	80.00	
79620	11/5/2004	SMART & FINAL	OFFICE SUPPLIES	317.16	
79621	11/5/2004	SURFACE TECHNOLOGY COMPANY	PRODUCT FOR CLEANING GRAFFITI	429.14	
79622	11/5/2004	SWRCB ACCOUNTING OFFICE	STORM WATER PERMITS	830.00	
79623	11/5/2004	SB CITY OF-REFUSE/WATER	UTILITIES	446.12	
79624	11/5/2004	TELONIC/BERKELEY	SHOP SUPPLIES	46.55	
79625	11/5/2004	UNISOURCE MAINT SUPPLY	BUS CLEANING & SHOP SUPPLIES	1,587.27	
79626	11/5/2004	UNITED WAY OF SB	PR DEDUCTION	741.81	
79627	11/5/2004	UNIVISION / KPMR-TV 38	MEDIA AD	2,000.00	
79628	11/5/2004	VERIZON WIRELESS	WIRELESS PHONES	3,833.46	
79629	11/5/2004	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	224.47	
79630	11/5/2004	YACO SCHOLARSHIP FUND	PR DEDUCTION	84.00	
79631	11/5/2004	YALE/CHASE MATERIALS	SV PARTS	63.15	
79632	11/5/2004	YELLOW TRANSPORTATIONS	FAREBOX/BUS PARTS	832.10	
79633	11/5/2004	MEJIA, LEO	PROGRAMMER	3,750.00	
79634	11/12/2004	RUIZ, ANTONIO	PR REIMBURSEMENT	459.23	
				140,283.22	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	472.80
				Grand Total:	\$139,810.42

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

Date	Company	Description	Amount
11/2/2004	City of SB - Passes/Tokens	Passes/Token Sales	4,000.00
11/2/2004	Signarama	Advertising on Buses	750.00
11/2/2004	Signarama	Advertising on Buses	600.00
11/4/2004	UCSB - Parking Services	Passes/Token Sales	4,745.00
11/8/2004	Calles, Gilbert & Leandra	Health Insurance - Retiree	398.04
11/8/2004	Gary Gleason	Health Insurance - Retiree	89.73
11/8/2004	Life Network	Advertising on Buses	300.00
11/9/2004	City of SB - Passes/Tokens	Passes/Token Sales	4,000.00
11/9/2004	Cottage Hospital	Passes/Token Sales	295.00
11/9/2004	Rubino, John & Eileen	Health Insurance - Retiree	289.70
11/10/2004	County of Santa Barbara	Passes/Token Sales	1,375.00
11/10/2004	Crow, William & Louise	Health Insurance - Retiree	289.70
11/10/2004	UCSB - Contract Fares	Contract Fares - Oct '04	63,921.58
11/10/2004	UCSB - Contract Fares	Contract Fares - Summer '04	1,378.86
11/12/2004	SBCC - Continuing Education	Advertising on Buses	900.00
Total Accounts Receivable Paid During Period			\$83,332.61

BOARD OF DIRECTORS REPORT

AGENDA DATE: NOVEMBER 23, 2004 **AGENDA ITEM #:** 7
DEPARTMENT: FINANCE **TYPE:** ACTION ITEM
PREPARED BY: JERRY ESTRADA _____
REVIEWED BY: GENERAL MANAGER _____
Signature
SUBJECT: Approve Fare Structure For Santa Ynez Valley Commuter Service

DISCUSSION:

The MTD plans to begin operation of the Santa Ynez Valley Express commuter service within the next few months. The Valley Express will include four daily round trips. The inbound trips will leave the Santa Ynez Valley in the A.M. peak period to transport commuters to the South Coast. The outbound trips will leave the South Coast in the P.M. peak period to return to the Santa Ynez Valley.

Proposed Fare Structure

Option A

- \$4.00 one-way cash fare (includes a free transfer to regular MTD system)
- \$35.00 ten-ride pass (includes a free transfer to regular MTD system)
- \$120.00 for 30-day unlimited-ride pass (includes rides on regular MTD system)

Valley Express 10-ride passes and unlimited-ride passes will be valid on all MTD routes (except the Downtown-Waterfront Shuttle). However, standard South Coast service 10-ride passes and unlimited-ride passes will not be valid on the Valley Express.

Option B

- One-half fare for elderly persons and persons with disabilities
 - \$2.00 one-way cash fare
 - \$17.50 ten-ride pass
 - \$60.00 for 30-day unlimited-ride pass
- Otherwise, same as Option A

Recommendation

Staff recommends approval of Option A. Federal requirements for reduced fares do not apply during peak periods.

BOARD OF DIRECTORS REPORT

MEETING DATE: NOVEMBER 23, 2004 **AGENDA ITEM #:**

TYPE: INFORMATION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

Acting GM Signature

SUBJECT: **1ST QUARTER FY 04-05 FINANCIAL REPORT**

DISCUSSION:

Executive Summary

Attached are draft financial reports for the first quarter of fiscal year 04-05. These reports are intended to provide the Board with an update of MTD's financial position.

Payment for all commuter coaches was made during the first quarter of fiscal year 04-05. The second capital lease payment approximately (\$141,000) for the 29' clean diesel buses occurred during the quarter. MTD's amendment seeking federal funds to pay 88.5% of the costs associated with the 29' clean diesel buses was approved by the Santa Barbara County Association of Governments (SBCAG). Staff is working with federal Transit Administration representatives to finalize the final amendment. Staff anticipates federal fund availability early in calendar year 2005.

The maintenance project has progressed well and implementation occurred November 1 as planned. However, due to strict adherence to the milestone requirements no payments were made to the vendor during the first quarter. Staff anticipates payments exceeding \$100,000 occurring in the second quarter. The planning software has been delayed while the maintenance software project proceeded. As a result, no payments were made during the first quarter. The project should be fully-implemented by April of 2005 with payments exceeding \$300,000 taking place during the remainder of the fiscal year.

Repair parts inventory has decreased by \$265,952 or 25% during the past twelve months. Approximately \$140,000 of the decrease is attributable to the write-off of obsolete parts. However, the adjusted drop of \$125,952 equates to a 12% improvement in materials management. This is a direct result of MTD's acquisition of buses manufactured in the state of California resulting in a decrease in lead times that results in lower stock levels.

MTD utilities budget and actual costs are significantly lower than prior year figures. MTD was able to achieve these savings by changing most of its telecommunication agreements.

The farebox ratio was 41.2% versus 34.0% same period prior year. This is an indication of the impact of the fare structure changes implemented in October of 2003. MTD's farebox ratio goal as established in the Short Range Transit Plan is 40%.

MTD did not receive any of its federal operating assistance (\$2.7 million) that is approximately 17% of this year's operating revenue during the first quarter.

Operating Expenses

With operating expenditures of \$3.7 million, MTD is approximately 5.5% or \$216,760 under budget. Driver wages and fringe benefits (excluding workers compensation) are \$8,618 or .5% under budget. However, expenses include the unexpected early retirement of a senior driver. The unexpected retirement resulted in a payout of sick and vacation benefits of approximately \$39,000. Also, MTD is still negotiating a new labor agreement. If retroactive pay is agreed to by management, labor and fringe benefit expenditures will increase.

Workers' compensation costs were \$98,831 under budget. This is attributable primarily to lower than anticipated expenditures for prior year's claims. Reserves for those claims decreased less than budgeted. Liability costs relating to professional services were less than budgeted.

Fuel and lubricant costs were \$17,634 or 7.6% below budget. However, these costs were \$62,577 or 41% over prior year figures. As the figures indicate, MTD increased its fuel budget significantly as prices began to soar during the second half of last fiscal year. Unfortunately, fuel prices show no indication of a drop and it may be necessary to adjust this budget item further. Bus parts were \$22,726 or 16.6% below budget, another example of improvements made to the materials management process.

Legal counsel costs were \$16,148 below budget. This is due to the fact that most of the legal fees incurred by MTD relate to the Calle Real development project which is considered a capital expenditure.

Non-Subsidy Revenue

Farebox Revenue

Operating revenues of \$3,252,000 exceeded the budget by 167,731 or 5.4%. Regular cash fares exceeded the budget by \$68,972 while pass programs were \$59,135 over budget. While cash fares exceeded the budget for the quarter, the amount was less than received in the prior year. This reflects a significant increase in the use of discounted passes. The first quarter included a 90% increase in the sale of Adult 30-day passports. Revenues from SBCC, UCSB and the cities of Carpinteria and Santa Barbara are consistent with budgeted figures.

Non-Operating Income

Bus ad revenue, of \$84,310, is \$8,322 over budget. Rate increases are planned for calendar year 2005 and current projections are consistent with budgeted expectations. Interests on investments are down \$3,664 due to delays in the receipt of federal subsidies. Additionally, MTD has had to maintain a higher cash balance due to the number of capital projects currently in progress.

Subsidies

The financial reports indicate the actual level of TDA sales tax revenue received, rather than the level necessary to balance the budget. This is seen on the Operating and Capital Summary, which shows all sales tax received as operating revenue and the overall surplus/deficit for the fiscal year at the bottom of the page.

LTF sales tax revenue of \$1,554,606 was received through September. MTD will claim State Transit Assistance of \$449,080 in April after payments for software implementations are complete. Local operating assistance of \$77,908 was booked relating to the City of Santa Barbara's contribution towards the Crosstown Shuttle service.

MTD has not received the final \$582,000 in federal operating assistance from fiscal year 03-04. Staff anticipates receiving those funds in late November nearly 17 months after the start of the appropriate fiscal year.

Capital Projects

MTD spent \$2,167,829 for capital projects during the first quarter, representing the acceptance of the five (5) regional coaches, Calle Real development costs, and bus rehabilitation costs.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
OPERATING EXPENDITURES
For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<i>ROUTE OPERATIONS</i>					
DRIVERS	1,594,392	1,603,010	(8,618)	1,519,787	74,606
DISPATCH & SUPERVISION	83,873	95,776	(11,902)	102,597	(18,724)
HIRING & TRAINING	29,201	40,915	(11,714)	30,058	(858)
RISK & SAFETY	308,147	405,112	(96,965)	553,356	(245,209)
CONTRACTED TRANSPORTATION	86,751	88,074	(1,323)	72,167	14,583
<i>SUBTOTAL</i>	<u>\$ 2,102,364</u>	<u>\$ 2,232,886</u>	<u>\$ 130,522)</u>	<u>\$ 2,277,966</u>	<u>\$ 175,601)</u>
<i>VEHICLE MAINTENANCE</i>					
MECHANICS	211,846	242,262	(30,416)	217,106	(5,261)
CLEANERS & FUELERS	112,449	123,454	(11,005)	110,932	1,517
SHOP SUPERVISION	74,524	92,097	(17,572)	64,619	9,905
FUEL, LUBRICANTS AND TIRES	289,613	284,232	5,382	206,793	82,820
VEHICLE PARTS AND SUPPLIES	133,762	154,901	(21,138)	182,893	(49,131)
OUTSIDE VEHICLE MAINTENANCE	11,288	9,750	1,538	5,898	5,390
RISK AND SAFETY	10,506	38,297	(27,792)	(361)	10,866
<i>SUBTOTAL</i>	<u>\$ 843,989</u>	<u>\$ 944,993</u>	<u>\$ 101,004)</u>	<u>\$ 787,881</u>	<u>\$ 56,107</u>
<i>PASSENGER FACILITIES</i>					
PASSENGER FACILITIES	121,607	111,824	9,783	131,744	(10,138)
TRANSIT DEVELOPMENT	58,344	60,124	(1,779)	94,014	(35,669)
PROMOTION & INFORMATION	121,414	104,488	16,926	92,738	28,676
FARE REVENUE COLLECTION	42,562	49,122	(6,560)	55,184	(12,622)
<i>SUBTOTAL</i>	<u>\$ 343,927</u>	<u>\$ 325,558</u>	<u>\$ 18,369</u>	<u>\$ 373,680</u>	<u>(\$ 29,752)</u>
<i>GENERAL OVERHEAD</i>					
FINANCE	80,366	80,346	20	128,500	(48,134)
PERSONNEL	9,972	9,284	688	7,369	2,603
OPERATING FACILITIES	48,137	46,821	1,315	55,369	(7,232)
DISTRICT ADMINISTRATION	212,204	220,600	(8,396)	204,168	8,036
UTILITIES	53,712	50,942	2,770	61,734	(8,022)
<i>SUBTOTAL</i>	<u>\$ 404,390</u>	<u>\$ 407,993</u>	<u>(\$ 3,604)</u>	<u>\$ 457,140</u>	<u>(\$ 52,750)</u>
<i>TOTAL OPERATING COST</i>	<u>\$ 3,694,670</u>	<u>\$ 3,911,430</u>	<u>(\$216,760)</u>	<u>\$ 3,896,667</u>	<u>\$ 201,997)</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
DRIVERS					
WAGES					
Scheduled	974,931	1,026,744	(51,813)	987,311	(12,380)
Scheduled OT	29,632	18,484	11,147	32,014	(2,382)
Unscheduled	21,865	14,945	6,920	14,834	7,031
FRINGE BENEFITS					
FICA - Drivers	91,666	92,431	(765)	88,739	2,927
Pension - Drivers	137,276	146,946	(9,670)	140,944	(3,668)
Health Insurance - Drivers	126,887	128,630	(1,742)	116,882	10,005
Sick Pay - Drivers	73,043	42,093	30,950	22,158	50,885
Vacation - Drivers	96,465	86,934	9,531	80,400	16,065
Holiday Pay - Drivers	32,199	37,670	(5,471)	31,720	480
Other Pay - Drivers	2,723	3,318	(595)	2,553	170
Unemployment Insurance - Drivers	314	315	(1)	340	(26)
Uniforms - Drivers	7,391	4,500	2,891	1,891	5,500
	<u>\$ 1,594,392</u>	<u>\$ 1,603,010</u>	<u>(\$ 8,618)</u>	<u>\$ 1,519,787</u>	<u>\$ 74,606</u>
DISPATCH & SUPERVISION					
WAGES					
Supervisors - Dispatch & Supervision	30,526	35,987	(5,460)	36,382	(5,856)
Staff - Dispatch & Supervision	24,733	28,434	(3,702)	30,872	(6,139)
FRINGE BENEFITS					
FICA - Dispatch & Supervision	4,925	5,691	(766)	6,050	(1,125)
Pension - Dispatch & Supervision	6,206	7,128	(922)	6,566	(361)
Health Insurance - Dispatch & Supervi	8,543	8,667	(124)	10,655	(2,111)
Sick Pay - Dispatch & Supervision	1,080	630	449	4,532	(3,452)
Vacation - Dispatch & Supervision	5,917	7,029	(1,112)	5,765	152
Holiday Pay - Dispatch & Supervision	1,825	1,964	(139)	1,622	203
Other Pay - Dispatch & Supervision	119	245	(126)	154	(35)
	<u>\$ 83,873</u>	<u>\$ 95,776</u>	<u>(\$ 11,902)</u>	<u>\$ 102,597</u>	<u>(\$ 18,724)</u>
HIRING & TRAINING					
WAGES					
Staff - Hiring & Training	4,361	15,225	(10,864)	0	4,361
Student Drivers	173	1,929	(1,756)	379	(206)
Existing Drivers/Supervisors Training	18,451	8,965	9,486	23,483	(5,032)
FRINGE BENEFITS					
FICA - Hiring & Training	1,802	2,201	(400)	1,802	0
Pension - Hiring & Training	457	749	(292)	0	457
Health Insurance - Hiring & Training	128	2,193	(2,065)	0	128
Sick Pay - Hiring & Training	0	117	(117)	0	0
Vacation - Hiring & Training	0	1,464	(1,464)	0	0
Holiday Pay - Hiring & Training	208	781	(573)	0	208
Other Pay - Hiring & Training	0	98	(98)	0	0
Unemployment Insurance - Hiring & Tr	0	13	(13)	0	0
Medical & Driving Exams (RO)	2,843	5,033	(2,190)	2,768	75

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

ROUTE OPERATIONS

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Employment Ads	558	1,448	(890)	1,405	(847)
Training, Travel & Meetings (RO)	220	700	(480)	222	(2)
	<u>\$ 29,201</u>	<u>\$ 40,915</u>	<u>(\$ 11,714)</u>	<u>\$ 30,058</u>	<u>(\$ 858)</u>
RISK & SAFETY					
WAGES					
Staff - Risk & Safety	13,769	18,231	(4,462)	18,538	(4,770)
Supervisors - Risk & Safety	46,576	43,750	2,826	41,076	5,500
Driver Accident Pay	0	380	(380)	305	(305)
FRINGE BENEFITS					
FICA - Risk & Safety	4,979	4,574	405	4,764	215
Pension - Risk & Safety	3,785	4,580	(794)	4,272	(487)
Health Insurance - Risk & Safety	5,436	5,208	228	5,654	(219)
Sick Pay - Risk & Safety	115	380	(264)	0	115
Vacation - Risk & Safety	3,401	3,626	(225)	2,280	1,121
Holiday Pay - Risk & Safety	1,164	1,147	17	1,315	(151)
Other Pay - Risk & Safety	0	143	(143)	0	0
LIABILITY COSTS					
Liability - Professional Services	7,798	20,375	(12,577)	24,154	(16,356)
Liability Insurance	39,336	42,286	(2,949)	33,442	5,895
Liability CY Payouts	289	6,250	(5,961)	2,095	(1,806)
Liability CY Reserves	7	2,500	(2,493)	(792)	799
Liability PY Payouts	1,850	1,250	600	0	1,850
Change in PY Liability Reserves	(2)	(250)	248	18,504	(18,506)
WORKERS COMP COSTS					
WC Professional Services (RO)	55,319	63,246	(7,927)	57,188	(1,868)
WC Insurance (RO)	25,903	25,530	373	13,548	12,355
WC CY Incident Payouts (RO)	0	13,750	(13,750)	1,795	(1,795)
WC CY Incident Reserves (RO)	3,000	33,750	(30,750)	19,396	(16,396)
WC PY Incidents Payouts (RO)	130,268	162,500	(32,232)	189,584	(59,317)
Change In WC PY Incident Reserves ((35,487)	(50,000)	14,513	115,760	(151,247)
Miscellaneous Risk & Safety	641	1,906	(1,265)	479	162
CONTRACTED TRANSPORTATION					
Paratransit Subsidy	86,751	88,074	(1,323)	72,167	14,583
	<u>\$ 394,898</u>	<u>\$ 493,186</u>	<u>(\$ 98,288)</u>	<u>\$ 625,524</u>	<u>(\$ 230,626)</u>
ROUTE OPERATIONS	<u>\$ 2,102,364</u>	<u>\$ 2,232,886</u>	<u>(\$ 130,522)</u>	<u>\$ 2,277,966</u>	<u>(\$ 175,601)</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
MECHANICS					
WAGES					
Mechanics	149,697	168,656	(18,959)	152,678	(2,981)
Mechanics-Overtime	885	845	40	774	112
FRINGE BENEFITS					
FICA - Mechanics	12,478	14,398	(1,920)	12,900	(422)
Pension - Mechanics	16,247	18,683	(2,437)	16,589	(343)
Health Insurance - Mechanics	13,398	17,562	(4,164)	13,158	240
Sick Pay - Mechanics	1,259	3,213	(1,954)	2,073	(813)
Vacation - Mechanics	9,293	10,004	(711)	9,567	(274)
Holiday Pay - Mechanics	4,654	5,411	(758)	4,858	(204)
Other Pay - Mechanics	187	677	(489)	175	12
Uniforms - Mechanics	2,148	1,212	935	1,934	214
Tool Allowance - Mechanics	1,600	1,600	0	2,400	(800)
	<u>\$ 211,846</u>	<u>\$ 242,262</u>	<u>(\$ 30,416)</u>	<u>\$ 217,106</u>	<u>(\$ 5,261)</u>
CLEANERS & FUELERS					
WAGES					
Service Workers - Cleaners & Fuelers	70,495	79,902	(9,407)	68,864	1,631
FRINGE BENEFITS					
FICA - Cleaners & Fuelers	5,972	6,590	(618)	5,764	208
Pension - Cleaners & Fuelers	10,758	13,900	(3,143)	10,925	(168)
Health Insurance - Cleaners & Fuelers	14,535	14,049	485	15,668	(1,133)
Sick Pay - Cleaners & Fuelers	768	949	(181)	642	126
Vacation - Cleaners & Fuelers	6,514	3,406	3,108	4,583	1,931
Holiday Pay - Cleaners & Fuelers	1,987	2,636	(649)	2,042	(55)
Other Pay - Cleaners & Fuelers	0	145	(145)	100	(100)
Unemployment Insurance - Cleaners	26	59	(33)	104	(78)
Uniforms - Cleaners & Fuelers	1,111	819	292	1,134	(23)
Medical Exams/DMV Fees-VM	284	998	(714)	1,107	(823)
	<u>\$ 112,449</u>	<u>\$ 123,454</u>	<u>(\$ 11,005)</u>	<u>\$ 110,932</u>	<u>\$ 1,517</u>
SHOP SUPERVISION					
WAGES					
Staff - Maintenance Supervision	48,863	61,288	(12,425)	41,334	7,529
FRINGE BENEFITS					
FICA - Supervision Vehicle Mainten	4,132	5,156	(1,023)	3,836	297
Pension - Supervision Vehicle Maint	5,327	6,740	(1,413)	4,126	1,201
Health Insurance - Supervision/Vehicl	10,672	12,033	(1,361)	6,518	4,154
Sick Pay - Supervision Vehicle Mainte	54	410	(356)	0	54
Vacation - Supervision Vehicle Mainte	3,316	3,065	251	7,313	(3,997)
Holiday Pay - Supervision Vehicle Mai	1,610	1,916	(305)	1,493	118
Other Pay - Supervision & Vehicle Mai	175	239	(65)	0	175
Training & Meetings-VM	375	1,250	(875)	0	375

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

VEHICLE MAINTENANCE

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FUEL, LUBRICANTS AND TIRES					
Bus Tire Mounting	1,410	3,250	(1,840)	2,762	(1,352)
Fuel and Lubes - Buses	214,382	232,016	(17,634)	151,805	62,576
Electric Bus Power	26,744	17,400	9,344	21,136	5,609
Lease Cost - Tires Buses	47,078	31,566	15,512	31,091	15,987
VEHICLE PARTS AND SUPPLIES					
Vehicle Parts - Buses	114,225	136,951	(22,726)	160,664	(46,439)
Shop Supplies	11,429	13,750	(2,321)	16,706	(5,277)
Bus Cleaning Supplies	1,965	2,500	(535)	1,852	112
Hazmat Disposal/Tank Tests	6,144	1,700	4,444	3,671	2,473
OUTSIDE VEHICLE MAINTENANCE					
Vendor Vandalism Repairs	1,863	3,750	(1,887)	272	1,591
Vendor Accident Repairs	(487)	1,500	(1,987)	1,524	(2,012)
Less Monies Collected/Accident Colle	(38)	(500)	462	(33)	(5)
Vendor Bus Repairs	9,950	5,000	4,950	4,134	5,816
RISK AND SAFETY					
WC Professional Services (VM)	6,016	3,329	2,688	6,981	(964)
WC Insurance (VM)	1,363	1,344	20	713	650
WC CY Payouts (VM)	0	687	(687)	0	0
WC CY Incident Reserves (VM)	0	1,688	(1,688)	1,500	(1,500)
WC PY Incidents Payouts (VM)	21,247	50,000	(28,753)	11,764	9,483
Change in WC PY Incident Reserves ((18,121)	(18,750)	629	(21,319)	3,198
	<u>\$ 519,694</u>	<u>\$ 579,276</u>	<u>(\$ 59,582)</u>	<u>\$ 459,843</u>	<u>\$ 59,851</u>
VEHICLE MAINTENANCE	<u><u>\$ 843,989</u></u>	<u><u>\$ 944,993</u></u>	<u><u>(\$ 101,004)</u></u>	<u><u>\$ 787,881</u></u>	<u><u>\$ 56,107</u></u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
PASSENGER FACILITIES					
WAGES					
Supervisors - Passengers Facilities	24,477	25,190	(713)	24,939	(461)
TC Advisors	25,852	23,225	2,626	21,896	3,955
Staff - Passenger Facilities (Bus Stop	22,118	20,157	1,961	20,304	1,814
FRINGE BENEFITS					
FICA - Passenger Facilities	6,574	5,859	715	5,307	1,268
Pension - Passenger Facilities	5,936	5,679	257	3,837	2,099
Health Insurance - Passenger Facilitie	10,672	9,035	1,636	10,284	387
Sick Pay - Passenger Facilities	1,056	1,008	48	708	348
Vacation - Passenger Facilities	7,812	4,655	3,156	3,433	4,379
Holiday Pay - Passenger Facilities	1,630	1,781	(151)	1,732	(102)
Other Pay - Passenger Facilities	276	392	(115)	0	276
Unemployment Insurance - Passenger	53	52	2	0	53
BUILDINGS AND GROUNDS					
Property Insurance (PF)	447	447	0	513	(66)
Contract Maint-PF	10,256	9,552	704	9,964	292
B&G Repairs & Supplies (PF)	1,595	1,200	395	2,536	(942)
Bus Stop Repairs & Supplies	2,853	3,590	(737)	26,292	(23,439)
	<u>\$ 121,607</u>	<u>\$ 111,824</u>	<u>\$ 9,783</u>	<u>\$ 131,744</u>	<u>(\$ 10,138)</u>
TRANSIT DEVELOPMENT					
WAGES					
Staff - Transit Development	38,731	39,200	(469)	56,850	(18,119)
FRINGE BENEFITS					
FICA - Transit Development	3,372	3,311	61	4,661	(1,289)
Pension - Transit Development	4,401	4,328	73	2,776	1,625
Health Insurance - Transit Developme	6,499	6,854	(355)	7,724	(1,225)
Sick Pay - Transit Development	986	246	740	473	513
Vacation - Transit Development	2,625	2,475	150	754	1,871
Holiday Pay - Transit Development	1,314	986	328	1,846	(532)
Other Pay - Transit Development	416	123	293	1,000	(584)
SERVICE PLANNING					
Planning Studies & Surveys	0	2,600	(2,600)	17,930	(17,930)
	<u>\$ 58,344</u>	<u>\$ 60,124</u>	<u>(\$ 1,779)</u>	<u>\$ 94,014</u>	<u>(\$ 35,669)</u>
PROMOTION & INFORMATION					
WAGES					
Staff - Promotion & Information	44,500	44,522	(22)	43,989	511
FRINGE BENEFITS					
FICA - Promotion & Information	3,777	3,752	24	3,872	(95)
Pension - Promotion & Information	4,907	4,905	2	(587)	5,494
Health Insurance - Promotion & Inform	6,542	6,908	(366)	6,539	2
Sick Pay - Promotion & Information	436	566	(130)	1,664	(1,228)
Vacation - Promotion & Information	2,477	1,886	591	3,172	(695)
Holiday Pay - Promotion & Information	1,487	1,509	(22)	1,478	9
Other Pay - Promotion & Information	466	189	277	308	158

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

PASSENGER FACILITIES

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
PROMOTIONS					
Media Ad Placement (MA)	8,586	11,250	(2,664)	8,112	474
Brochures & Publications (BP)	0	1,750	(1,750)	1,196	(1,196)
Bus/Shuttle Decorations (BD)	2,022	3,750	(1,728)	1,074	948
INFORMATION					
Other Promotions (OP)	1,858	1,875	(17)	644	1,213
Route Schedules & Information (RI)	44,357	21,625	22,732	21,277	23,080
	<u>\$ 121,414</u>	<u>\$ 104,488</u>	<u>\$ 16,926</u>	<u>\$ 92,738</u>	<u>\$ 28,676</u>
FARE REVENUE COLLECTION					
WAGES					
Staff - Fare Revenue Collection	10,916	11,295	(379)	10,894	22
FRINGE BENEFITS					
FICA - Fare Revenue & Collection	861	990	(129)	865	(4)
Pension - Fare Revenue Collection	1,338	1,201	137	1,122	217
Health Insurance - Fare Revenue Coll	2,071	2,193	(122)	2,101	(30)
Sick Pay - Fare Revenue Collection	0	86	(86)	0	0
Vacation - Fare Revenue & Collection	0	1,082	(1,082)	83	(83)
Holiday Pay - Fare Revenue Collectio	341	346	(5)	333	8
Other Pay - Fare Revenue Collection	0	43	(43)	0	0
Tickets and Transfers	6,708	12,697	(5,988)	21,560	(14,852)
Farebox Parts & Repairs	5,612	4,500	1,112	4,525	1,087
Fare Processing	14,715	14,689	26	13,701	1,014
	<u>\$ 42,562</u>	<u>\$ 49,122</u>	<u>(\$ 6,560)</u>	<u>\$ 55,184</u>	<u>(\$ 12,622)</u>
PASSENGER FACILITIES	<u>\$ 343,927</u>	<u>\$ 325,558</u>	<u>\$ 18,369</u>	<u>\$ 373,680</u>	<u>(\$ 29,752)</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
FINANCE					
WAGES					
Staff - Accounting	54,723	53,429	1,294	85,343	(30,620)
FRINGE BENEFITS					
FICA - Accounting	4,545	4,510	35	7,427	(2,882)
Pension - Accounting	5,804	5,895	(92)	9,016	(3,213)
Health Insurance - Accounting	10,608	11,209	(602)	14,977	(4,370)
Sick Pay - Accounting	183	975	(792)	3,900	(3,716)
Vacation - Accounting	2,548	3,314	(766)	4,894	(2,346)
Holiday Pay - Accounting	1,794	901	893	2,727	(933)
Other Pay - Accounting	161	113	49	215	(54)
	<u>\$ 80,366</u>	<u>\$ 80,346</u>	<u>\$ 20</u>	<u>\$ 128,500</u>	<u>(\$ 48,134)</u>
PERSONNEL					
WAGES					
Staff - Personnel	6,746	6,084	662	4,384	2,362
FRINGE BENEFITS					
FICA - Personnel	573	532	41	383	189
Pension - Personnel	822	695	127	871	(49)
Health Insurance - Personnel	1,094	1,155	(62)	1,108	(14)
Sick Pay - Personnel	0	53	(53)	0	0
Vacation - Personnel	527	527	0	415	112
Holiday Pay - Personnel	211	211	0	208	3
Other Pay - Personnel	0	26	(26)	0	0
UTILITIES					
Telephone & Data Communication	16,740	16,602	138	18,883	(2,143)
Power, Water, and Trash	29,827	30,141	(314)	36,508	(6,682)
Two-Way Radios	7,145	4,199	2,946	6,342	803
	<u>\$ 63,684</u>	<u>\$ 60,226</u>	<u>\$ 3,458</u>	<u>\$ 69,103</u>	<u>(\$ 5,419)</u>
OPERATING FACILITIES					
WAGES					
Staff - Operations/Facilities	7,297	8,464	(1,167)	8,888	(1,591)
FRINGE BENEFITS					
FICA - Operating Facilities	703	709	(6)	701	2
Pension - Operating Facilities & Equip	905	927	(22)	(2,081)	2,986
Health Insurance - Operating Facilities	1,110	1,172	(61)	1,160	(49)
Sick Pay - Operating Facilities & Equi	852	70	782	0	852
Vacation - Operating Facilities & Equi	759	351	407	0	759
Holiday Pay - Operating Facilities & E	281	281	0	273	8
Other Pay - Operating Facilities & Equ	0	35	(35)	0	0
SERVICE VEHICLES					
Service Vehicle Parts & Repairs	2,070	5,435	(3,365)	2,238	(168)
Fuel - Services Vehicles	6,048	5,250	798	7,415	(1,366)
BUILDINGS & GROUNDS					
Property Insurance (OF)	4,024	4,024	0	4,617	(592)

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

GENERAL OVERHEAD

For the Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Contract Maint-OF	10,099	11,802	(1,703)	14,000	(3,901)
B&G Repairs & Supplies-(OF)	13,987	8,300	5,687	18,159	(4,172)
	<u>\$ 48,137</u>	<u>\$ 46,821</u>	<u>\$ 1,315</u>	<u>\$ 55,369</u>	<u>(\$ 7,232)</u>
DISTRICT ADMINISTRATION					
WAGES					
Staff - District Administration	60,869	60,128	740	75,273	(14,404)
FRINGE BENEFITS					
FICA - District Administration	4,968	5,194	(226)	5,670	(702)
Pension - District Administration	6,308	6,789	(482)	16,409	(10,101)
Health Insurance - District Administration	8,557	8,127	430	11,632	(3,075)
Health Insurance - Retiree & Cobra	9,171	8,321	850	6,864	2,307
Sick Pay - District Administration	120	413	(293)	(215)	335
Vacation - District Administration	1,865	5,080	(3,214)	1,868	(2)
Holiday Pay - District Administration	1,927	1,651	276	2,280	(353)
Other Pay - District Administration	1,081	206	874	1,180	(99)
Unemployment - District Administration	124	155	(31)	41	83
ADMINISTRATIVE SERVICES					
Public Official Insurance	8,368	7,585	783	6,602	1,766
Legal Counsel	5,102	21,250	(16,148)	9,823	(4,721)
Pension Administration	1,690	2,975	(1,285)	772	918
Audit - Public Costs	18,300	18,180	120	21,700	(3,400)
Directors Fees	2,760	3,075	(315)	2,040	720
Office Machines Repair & Maintenance	2,969	8,031	(5,062)	5,129	(2,161)
Miscellaneous Services	31,656	27,475	4,181	5,642	26,014
MISCELLANEOUS EXPENSES					
Conferences, Meetings & Training	2,367	2,750	(383)	1,805	562
Bus Ad Revenue Program	2,104	2,250	(146)	1,408	696
Mandated Fees and Permits	6,589	10,100	(3,511)	7,793	(1,204)
Office & Computer Supplies	11,122	7,500	3,622	6,100	5,022
Dues & Subscriptions	5,966	8,500	(2,534)	6,288	(322)
Employee Relations	1,759	1,650	109	1,797	(39)
Miscellaneous Expenses	1,324	3,215	(1,891)	6,267	(4,943)
Interest Expenses	15,140	0	15,140	0	15,140
	<u>\$ 212,204</u>	<u>\$ 220,600</u>	<u>(\$ 8,396)</u>	<u>\$ 204,168</u>	<u>\$ 8,036</u>
GENERAL OVERHEAD	<u>\$ 404,390</u>	<u>\$ 407,993</u>	<u>(\$ 3,604)</u>	<u>\$ 457,140</u>	<u>(\$ 52,750)</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

REVENUE VARIANCE REPORT

Period Ending September 30, 2004

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
OPERATING REVENUE					
CASH FARES					
Regular Cash Fares	755,974	687,002	68,972	802,308	(46,334)
	<u>\$ 755,974</u>	<u>\$ 687,002</u>	<u>\$ 68,972</u>	<u>\$ 802,308</u>	<u>(\$ 46,334)</u>
TICKETS & TOKENS					
Adult Ten Ride Pass Fares	140,045	135,940	4,105	85,990	54,055
Student Ten Ride Pass Fares	51,458	41,477	9,981	47,400	4,058
Senior Ten Ride Pass Fares	8,410	15,172	(6,762)	8,245	165
Disabled 10-Ride Pass Fares	13,535	15,172	(1,637)	19,831	(6,296)
Regular Fares - Tokens	17,324	11,171	6,153	7,814	9,510
Adult 30 Days Passports	65,641	34,502	31,139	0	65,641
Student 30 Days Passports	8,608	2,967	5,641	0	8,608
Senior 30 Days Passports	7,290	4,885	2,405	0	7,290
Disabled 30 Days Passports	12,996	4,885	8,111	0	12,996
	<u>\$ 325,306</u>	<u>\$ 266,171</u>	<u>\$ 59,135</u>	<u>\$ 169,280</u>	<u>\$ 156,026</u>
CONTRACT FARES					
UCSB Contract Fares	67,500	63,195	4,305	60,000	7,500
City Shuttle Contract Fares	257,158	258,544	(1,386)	219,283	37,875
Downtown City My Ride Program Cont	5,491	0	5,491	0	5,491
SBCC Contract Revenue	90,547	90,326	221	54,089	36,458
Carpinteria Seaside Shuttle Contract F	19,699	19,378	321	19,919	(219)
Special Event Fares	1,306	0	1,306	1,354	(48)
	<u>\$ 441,701</u>	<u>\$ 431,443</u>	<u>\$ 10,258</u>	<u>\$ 354,644</u>	<u>\$ 87,057</u>
OPERATING REVENUE SUBTOTAL	<u>\$ 1,522,981</u>	<u>\$ 1,384,616</u>	<u>\$ 138,364</u>	<u>\$ 1,326,232</u>	<u>\$ 196,749</u>
NON OPERATING REVENUE					
NON TRANSPORTATION REVENUE					
Advertising On Buses	84,310	75,989	8,322	67,572	16,738
Interest On Investments	8,039	4,375	3,664	6,502	1,537
Miscellaneous Revenue	4,201	3,250	951	158	4,044
Property Tax Revenue	12	0	12	0	12
	<u>\$ 96,563</u>	<u>\$ 83,614</u>	<u>\$ 12,950</u>	<u>\$ 74,232</u>	<u>\$ 22,331</u>
SALES TAX REVENUE					
SB325 Local Transportation Fund	1,554,606	1,537,919	16,687	1,460,121	94,485
Local Operating Assistance	77,908	78,178	(270)	89,866	(11,958)
	<u>\$ 1,632,514</u>	<u>\$ 1,616,097</u>	<u>\$ 16,418</u>	<u>\$ 1,549,987</u>	<u>\$ 82,527</u>
FEDERAL ASSISTANCE					
Section 9 - Operating	0	0	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
NON OPERATING REVENUE	<u>\$ 1,729,077</u>	<u>\$ 1,699,710</u>	<u>\$ 29,367</u>	<u>\$ 1,624,220</u>	<u>\$ 104,858</u>
GRAND TOTALS	<u>\$ 3,252,058</u>	<u>\$ 3,084,326</u>	<u>\$ 167,732</u>	<u>\$ 2,950,451</u>	<u>\$ 301,607</u>

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

BALANCE SHEET

For the Period Ending September 30, 2004

ASSETS

CURRENT ASSETS

CASH & CASH ITEMS	3,229,522	
SHORT TERM INVESTMENTS	0	
RECEIVABLES	1,562,193	
MATERIALS & SUPPLIES INVENTORY	821,539	
PREPAYMENTS	117,367	
	<u>5,730,620</u>	

NON-CURRENT ASSETS

WORK IN PROCESS	323,277	
LAND	5,621,858	
FIXED FACILITIES	12,401,688	
BUSES	32,224,853	
NON-REVENUE VEHICLES	474,999	
SHOP EQUIPMENT	358,925	
OFFICE FIXTURES/EQUIPMENT	1,333,319	
BUS STOP EQUIPMENT	590,197	
EV RESEARCH & DEVELOPMENT	386,489	
ACCUMULATED DEPRECIATION	19,654,009	
	<u>34,061,596</u>	

TOTAL ASSETS

\$39,792,215

LIABILITIES

CURRENT LIABILITIES

TRADE PAYABLES	236,516	
PAYROLL LIABILITIES	1,332,236	
OTHER CURRENT LIABILITIES	1,656,569	
	<u>3,225,321</u>	

NON-CURRENT LIABILITIES

TDA DEFERRED CREDITS	6,006,059	
	<u>6,006,059</u>	

\$9,231,380

CAPITAL

FEDERAL CAPITAL

FEDERAL GRANTS	24,777,660	
	<u>24,777,660</u>	

TDA & OTHER CAPITAL

TDA & OTHER CAPITAL	6,225,787	
	<u>6,225,787</u>	

YTD NET GAIN (LOSS)

\$31,003,448
(\$442,612)

TOTAL LIABILITIES & CAPITAL

\$39,792,215

Santa Barbara Metropolitan Transit District
Operating & Capital Budget
Period Ending September 30, 2004

	ACTUAL FY 04/05	BUDGET FY 04/05	PRIOR FY 03/04
OPERATING REVENUE			
Passenger Fares	\$1,522,981	\$1,384,616	\$1,326,232
Federal Operating Assistance	0	0	0
Property Tax Revenue	12	0	0
Local Operating Assistance	77,908	78,178	89,866
Non-Transportation Income	96,551	83,614	74,232
Sales Tax Revenue (TDA)	1,554,606	1,537,919	1,460,121
Total Operating Revenue	<u>\$3,252,058</u>	<u>\$3,084,327</u>	<u>\$2,950,451</u>
OPERATING EXPENSE			
Route Operations	\$2,102,364	\$2,232,886	\$2,277,966
Vehicle Maintenance	843,989	944,993	787,881
Passenger Accommodations	343,927	325,558	373,680
General Overhead	404,390	407,993	457,140
Total Operating Expense	<u>\$3,694,670</u>	<u>\$3,911,430</u>	<u>\$3,896,667</u>
CAPITAL REVENUE			
Sales Tax Revenue (TDA)	\$0	\$0	\$0
Other Capital Assistance	0	0	0
State Transit Assistance (TDA)	0	0	0
Federal Capital Assistance	0	0	0
Total Capital Revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
CAPITAL PROJECTS			
Haley/Calle Real/Fixed Facilities	\$559	\$41,667	\$597,492
Electric Vehicle Projects	0	0	2,538
Calle Real Development	23,495	33,333	29,043
Management Information Systems	0	109,005	0
Passenger Facilities & Equipment	(1,000)	8,333	0
Service Vehicles	0	0	0
Buses	2,117,956	2,300,456	0
Buses - Radios/Fareboxes/Bike Racks	0	0	0
Revenue Vehicle Improvements	24,027	101,274	32,556
Shop Equipment	606	13,333	16,613
Office Furniture & Equipment	2,186	3,333	2,266
Total Capital Projects	<u>\$2,167,829</u>	<u>\$2,610,735</u>	<u>\$680,508</u>
FUNDING SURPLUS/(DEFICIT)	<u>(\$2,610,441)</u>	<u>(\$3,437,838)</u>	<u>(\$1,626,724)</u>

Santa Barbara Metropolitan Transit District
Revenue, Expense and Performance Report
Period Ending September 30, 2004

Category	FY05	FY04	% Change
Total Passenger Fares	\$1,522,981	\$1,326,232	14.84%
Passenger Fares (Non-Contracted Service)	\$1,081,280	\$971,588	11.29%
Passenger Fares (Contracted Service)	\$441,701	\$354,644	24.55%
Total Operating Expense	\$3,694,670	\$3,896,667	-5.18%
 Total Passengers	 1,764,350	 1,797,861	 -1.86%
Route Passengers	1,579,935	1,596,195	-1.02%
Shuttle Passengers	184,415	201,666	-8.55%
Revenue Hours	43,282	43,992	-1.61%
Revenue Miles	569,136	578,076	-1.55%
 Farebox Ratio	 41.2%	 34.0%	 21.11%
Cost/Passenger	\$2.09	\$2.17	-3.38%
Cost/Hour	\$85.36	\$88.58	-3.63%
Cost/Mile	\$6.49	\$6.74	-3.69%
Passenger/Hour	40.76	40.87	-0.25%
Passenger/Mile	3.10	3.11	-0.32%

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 11/19/04
Subject: Administrative Update

MTD employees who are union members will vote Monday, November 22 (9a-4p) on the last, best and final offer related to a **new agreement with the union**. The negotiation team worked diligently over seven months to settle on an offer that is fair to employees as well as considerate of the public who support transit by riding and/or tax dollars. We are proud of our supervisors, drivers and maintenance employees and the role they play in provision of safe community transportation. We hope that they will recognize the value of the contract offer. I will let board members know the results late Monday afternoon. Thank you for being available and willing to attend the emergency meetings to assist in resolving the issues.

The November 23rd board meeting is scheduled as the last date to hear **public comment regarding the fare structure for the Valley Express** service. The staff recommendation is attached.

Jerry Estrada, Assistant General Manager/Controller will review the **quarterly financial report** at the board meeting.

On December 8th, a joint meeting is scheduled for Santa Barbara City Council and MTD's board to discuss opportunities for a **transit village**. RDA and MTD staff have been meeting and are preparing a joint presentation.

Staff continues to gather information from **commuters in the Santa Ynez Valley** by attending events such as Cottage Health Systems Employee Benefit Fair. This year presented an opportunity to inform potential passengers of the Valley Express service. A branded bus was along allowing a "test seat". Marketing staff visited all three locations: Santa Ynez, Goleta and Santa Barbara. The response was excellent with 35 people expressing interest including five senior residents of Santa Ynez who plan to use the service for day trips south (including dates of medical appointments).

Due to the ongoing contract negotiations, I have chosen to move the start of **visioning process** into the new calendar year.

After review with the Personnel Committee of the Board, I made a few changes to the **Organization Chart**. In particular, the planning department has been renamed as the Transit Development and Community Relations department with David Damiano managing the department. (He will also continue to be MTD's media liaison.) Jim Haggerty has joined the development team in a service-

review role working as an advocate for even better passenger service. Tiara Lakey assumed the role of Executive Assistant to the Board and General Manager. Steve Maas will provide an important role as Manager of Strategic Planning & Compliance Department. As such, he is responsible for long-range planning (in collaboration with the Transit Development Department) and for ensuring that the MTD fulfills all requirements for federal and state funding. The MTD has been urged to increase the resources devoted to compliance, an increasingly important function. Thanks to all staff members for a very productive year. It is a true team effort of dedicated work that makes these buses roll smoothly.

Currently Finance and Compliance are working cooperatively to complete an updated **Short Range Transit Plan**. This is a federal compliance requirement. The final product is scheduled for the beginning of the new calendar year.

In recent months there has been an increased interest in creating a better MTD presence at the **SB Municipal Airport**. (For example, a question regarding service directly into the Santa Airport was printed in the News-Press.) According to the airport management team, the infrastructure currently does not allow access for MTD buses in the airport complex. However, MTD staff is working collaboratively with Airport Administration to initiate a few simple solutions including improved access to schedule information and a clear pathway to the on-the-street bus stops. One area of particular interest to the MTD is enhanced signage at the two baggage claim areas on the periphery of the airport terminals. A recent change to the passenger alighting configuration has made some of the existing signage outdated.

Draft **financial statements** will be certified within the next week.

Procurement of **the tow truck** will commence in December.

Currently Maintenance staff is focused on the **Maximus software** implementation. This went "live" with the Maximus Fleet Focus FA fleet maintenance software on November 2, after months of preparation. The system collects data in real time and offers mechanics and staff vehicle histories, shop status, electronic shop manuals and schematics at workstations throughout the shop. All parts are now bar-coded to ensure accuracy in issuance and receipt. Future inventories and cycle counts will be done utilizing handheld barcode readers which synchchronize with the software though a docking station. Fueling data is also collected utilizing transmitters on the bus to authorize transactions. The fueling data is then imported into the fleet maintenance system updating the fuel and mileage records of the vehicle automatically. So far the system has been running smoothly with few glitches. Mechanics and staff have worked hard to make the transition, but the effort is quickly paying off. Formal financial acceptance is expected to take place by end of the month.

Final fiscal year 03-04 federal operating assistance of approximately \$583,000 is expected next week. Of note is that it took over 17 months after the start of MTD's fiscal year to receive the last of the **federal funding**.

Bus procurements for SCTP are scheduled for release in February. Staff will need a few months to prepare the technical specifications.

Finance and Maintenance staff will prepare a proposal for the California Air Resources Board to create the necessary emissions offsets required before MTD can begin procurement for the introduction of **Hybrid diesel-electric buses**.

The **Trapeze software** project (scheduling, run-cutting and dispatching) training will begin after Thanksgiving week.

Consistent with federal transit administration requirements, staff will prepare and submit a real property utilization plan for the **Overpass site**.

IRS is performing a routine audit of MTD's pension plan. Finance staff members are working with JR Nelson and Associates (who administer the plan) on this audit. Though routine, this is time consuming for finance staff members.

At the request of Officer Alvarado, MTD has agreed to place toy bins at the Transit Center and employee areas to collect toys for the PAL (**Police Assistance League**). These toys are distributed to local needy families. This year, the PAL was not able to access the usual funding from United Way.

A full steam effort is in motion to begin a **UCSB staff and faculty bus pass** program in January. Tom Roberts of UCSB is working toward an all-inclusive solution for UCSB transportation needs including parking, transit and campus-owned cars. For MTD's part, this program will run in a similar fashion to the City of Santa Barbara MyRide plan. UCSB staff/faculty will carry a pass that will allow them to ride the bus with a reconciliation of fares owed after the fact. A presentation will be brought to the full board prior to a formal agreement.

The Santa Barbara Downtown Organization was honored with the **Tourism Star Award** this past November 16th. This award is given to organizations that help promote Santa Barbara as a premier tourism destination. One of the factors that contributed to the D.O. being selected for this award was the success of the Downtown-Waterfront Electric Shuttle program that traverses the D.O. jurisdiction.

The Transit Development Department is in the process of conducting an extensive analysis of the **Downtown-Waterfront Shuttle** service to determine the cause of the decline in ridership. Once the Transit Development Team has completed the analysis, they will form a task force with staff from marketing to better promote the service.

Additional analysis is currently being performed on the **Crosstown Shuttle** to get a better understanding of the degradation of on-time performance. Extensive surveys have been conducted and the data is being crunched to determine the cause of the problem.

Operations department is in the process of **hiring new drivers** and deciding on promotions to temporary supervisor. A temporary is a driver most days, but steps into the supervisor role as a substitute when regular supervisors are absent.

Training classes will be completed by Monday (aka VTT training) including annual updates on Hazardous Material (e.g., how to read an MSDS) and Sexual Harassment.

The December 20th **driver bid** is nearing completion and has been well received by the operations team.

On a personal note:

I am required to call in for possible jury duty for next week. With luck, I will be at the board meeting on Tuesday. If I am not able to be here, Jerry Estrada will act as your staff liaison.